

RECEIVED

CONTRACT APPROVAL FORM CONTRACT MANAGEMENT

(Contract Management Use only)
CONTRACT TRACKING NO.
Cm2076

CONTRACTOR INFORMATION 2013 DEC 11 AM 10:33

Name: Cintas Corporation #280
Address: P.O. Box 630910 Cincinnati OH 45263-0910
City State Zip
Contractor's Administrator Name: _____ Title: _____
Tel#: 904-741-4525 Fax#: 904 741-6116 Email: _____

CONTRACT INFORMATION

Contract Name: Cintas Corp. #280 Contract Value: \$1326.72
Brief Description: supplies bi-weekly mat rentals

Contract Dates: From 2/16/09 to 2/16/14 Status: New Renew Amend# WA/T Order
How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____ No Increase
New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- [Signature] 12/10/13 :04621562 - 544000
Department Head Signature Date Funding Source/Acct #
- [Signature] 12/27/13 (see attached summary for contract management)
Contract Management Date
- [Signature] 12-31-14
County Attorney (approved as to form only) Date
- [Signature] 1-20-14
Office of Management & Budget CW 1-29-14 Date

Comments: _____

COUNTY MANAGER FINAL SIGNATURE APPROVAL

[Signature] 2/3/14
Ted Selby Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

2014 JAN 31 AM 10:20

CONTRACT MANAGEMENT

CONTRACT MANAGEMENT

RECEIVED

RECEIVED

RECEIVED

14 JAN 31 PM 2:45

RECEIVED
COUNTY MANAGERS
OFFICE

Contract Tracking No. CM2076
Cintas Corporation #280
Account No. 6450

The Nassau County Animal Control Department entered into a 60-month Facility Services Rental Service Agreement with Cintas Corporation on 07/16/09. As allowed in Section 5 of the agreement, unit prices have increased during the term of this agreement. In addition, adjustments to the quantity and frequency of services have been modified.

Current Quantity/Rates (bi-weekly):
3 – 3x5 brown mats @ 9.96 = \$29.88
Service Charge \$28.58
Total Bi-Weekly Charge: \$58.46

The purpose of this “Contract Approval Form” is to record this agreement, which has been in place since July 2009, into the County’s Contract Tracking System. The agreement expires on 07/15/14 and will automatically renew unless the County provides notification in writing 60-days in advance of the expiration date of the current term.

Animal Control has expressed their desire to terminate this contract effective 07/15/2014. Contract Management will be sending out written notification to Cintas of the County’s intent to terminate this agreement.

Charlotte J. Young, CPPB, Contract Manager
Nassau County Contract Management

Handwritten signature and date: 7-27-14

VENDOR NAME/ADDRESS
 Cintas Corporation #280
 1595 Transport Ct., Attn: Accts. Receivable
 Jacksonville, Florida 32218

NASSAU COUNTY
 BOARD OF COUNTY COMMISSIONERS
 76347 Veterans Way, Suite 4000
 Yulee, Florida 32097

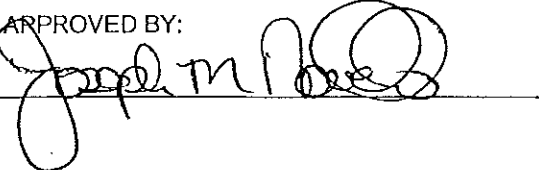
DEPARTMENT
 Animal Services

Joseph Novello, Director
 REQUESTED BY:

VENDOR NUMBER	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	PURCHASE ORDER TOTAL	DISCOUNT TERMS	
7391		10/3/2013	\$ 1,326.72		
ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	FUND ACCOUNT NUMBER
1	Bimonthly floor mat rentals for the period of October 2013 to September 2014	1	\$55.28	\$ 1,326.72	04621562-544000

RECEIVED
 FINANCIAL SERVICES
 NASSAU COUNTY, FL
 2013 OCT 11 P 4: 52

RECEIVED
 FINANCIAL SERVICES
 NASSAU COUNTY, FL
 2013 OCT -4 P 4: 33

APPROVED BY:


ORIGINAL - FINANCE COPY
 COPY- DEPARTMENT COPY

Subtotal \$ 1,326.72
 Total \$ 1,326.72



Nassau County Board Animal Control

86078 License Rd

Fernandina Beach, FL 32034-3772

December 2, 2013

Ms. Ruthie Kitchens,

I have enclosed a copy of your agreement per your request.

If you have any questions or concerns with your account, please call Customer Service at 904-741-4525.

Thank you

Sincerely,

Cintas Customer Service Team

904-741-4525

www.cintas.com



New Renewal

Location No. 1a, 280

Contract No. 6450

Customer No. _____

Date 7-16-09

Phone 904-548-4035

FACILITY SERVICES RENTAL SERVICE AGREEMENT

Customer Nassau County Animal Control

Address 86079 License Rd. City Tampa State FL Zip 32034

FACILITY SERVICES PRODUCTS PRICING

Item #	Description	Rental Freq.	Inventory	Unit Price
	3x5 Mat Brown	W	780	4.50
	4x6 Mat Brown	W	1	5.50

- This agreement is effective as of the date of execution for a term of 60 months from date of installation.
- The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an invoice.
- COD Terms \$ 10.00 per week charge for prior service (if Amount Due is Carried to Following Week)
- Credit Terms - Charge Payments due 10 days after End of Month.
- Weekly Minimum Charge \$ 25.00 per delivery.
- Automatic Lost Replacement Charge: Item _____ % of Inventory _____ \$ _____ Ea.
- Automatic Lost Replacement Charge: Item _____ % of Inventory _____ \$ _____ Ea.
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills. Shop towel container \$ _____ per week
- Artwork Charge for LogoMat \$ _____
- Service Charge \$ 2.00 per delivery.
This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.

• Other _____

Cintas Loc. No. 1a, 280

Please Sign Name Joseph M. Noelle

By William Austin

Please Print Name Joseph M. Noelle

Title Sales Rep

Please Print Title Shelter Manager

Accepted - GM: _____



FACILITY SERVICES RENTAL SERVICE AGREEMENT

1. The customer, its successors and assigns ("Customer") orders from CINTAS CORPORATION or any of its subsidiaries, successors and assigns ("Company") all of the Customer's requirements of facility services rental services during the term of this agreement, all in accordance with the pricing, terms and conditions contained herein. Pricing is based on 52 weeks billing per rental item per year.
2. All items will be cleaned and maintained by Company. All items that require replacement due to normal wear will be replaced by Company at no charge to Customer.
3. The weekly rental charge for any item can be terminated, but only after all items issued to Customer, or the value of same, have been returned to Company. All items remain the property of Company. Any special products (logo mats) must be purchased by the customer if service is stopped. If items are lost or destroyed by any means, Customer will pay for said items at the then current replacement values.
4. Customer agrees to notify Company, in writing, of any hazardous materials that may be picked up by Company in the soiled garments or other textiles serviced under this agreement. In no case will hazardous materials be present to the extent that they may be harmful to Company's employees.
5. This agreement is effective as of the date of execution. The initial term of this agreement shall be as set forth on the front of this agreement and shall automatically renew for the same period of time unless Company is notified, to the contrary, in writing, 60 days in advance of the expiration of the then current term. Company has the right to increase prices. The Customer has the right to reject the price increase. If Customer rejects the price increase, Company may terminate this agreement.
6. Customer hereby agrees to defend, indemnify and hold harmless Company from any claims and damages arising out of or associated with this agreement, including any claims arising from defective products.
7. **Company guarantees to deliver the highest quality textile rental service at all times. Any complaints about the quality of the service which have not been resolved in the normal course of business must be sent by registered letter to Company's General Manager. If Company then fails to resolve any material complaint in a reasonable period of time, Customer may terminate this agreement provided all rental items are paid for at the then current replacement values or returned to Company in good and usable condition.**
8. Additional products and services may be added to this agreement and shall automatically become a part of and subject to the terms hereof. If this agreement is terminated early, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reason other than for documented quality of service reasons which are not cured as set forth above, or terminated by Company for cause at any time, Customer will pay to Company, as liquidated damages and not as a penalty, the greater of 50% of the average weekly invoice total multiplied by the number of weeks remaining in the unexpired term, or buy back all Facility Services Products allocated to Customer at the then current replacement values. Customer shall also be responsible for any unpaid charges on Customer's account prior to termination. Any dispute or matter arising in connection with or relating to this agreement shall be resolved by binding and final arbitration under applicable state or federal laws providing for the enforcement of agreements to arbitrate disputes. Any such dispute shall be determined on an individual basis, shall be considered unique as to its facts, and shall not be consolidated in any arbitration or other proceeding with any claim or controversy of any other party.
9. All invoices must be paid within ten days after the end of the month. Interest will accrue on any amounts which are not paid when due from the date due to the date of payment in full at an annual percentage rate equal to the lesser of (a) eighteen percent 18% or (b) the maximum rate permitted by applicable law.
10. Customer certifies that Company is in no way infringing upon any existing contract between Customer and another service provider.



ORIGINAL INVOICE.

SHIP TO: NASSAU CTY BD ANIMAL CONT
86078 LICENSE RD
FERNANDINA BEACH, FL 32034-3772

REMIT TO: CINTAS CORPORATION #280
P.O. BOX 630910
CINCINNATI, OH 45263-0910

904-741-4525

D E1M3

INVOICE NO.
280549718

CONTRACT NO. ACCOUNT NO. STOP SEQ DELIVERY CODE SOL TKT CMT
06450 06450 39 E100300 R

INVOICE DATE
1/16/13

BILL TO: NASSAU COUNTY ANIMAL CONT
86078 LICENSE RD
FERNANDINA BEACH, FL 32034-3772

LOG ROUTE DAY CUST NO. DEPARTMENT CUSTOMER P.O. NO.
280 64 3 06450

TERMS
DUE 2/10/13
EVEN BILLING

CONTACT: JOSEPH NOVELLO
904-491-7440

TAX CODE
TAX EXEMPT

PAGE 1

LINE NO.	SOIL CNT	MW CHG	C O	BB	ITEM DESCRIPTION OR EMPLOYEE NAME	EMP. NO.	ITEM NO.	QUANTITY INVENTORY	QUANTITY INVOICED	PRICE	INVOICE AMOUNT	T X				
1					3X5 BROWN MAT	UP	84350	3	3	9.960	29.88	N				
2					SERVICE CHARGE	F	106	1	1	20.820	20.82	N				
INVOICE TOTAL **FOR ALL CHARGE CUSTOMERS-FOR FASTER PROCESSING OF PAYMENT, PLEASE MAIL ALL CHECKS TO: CINTAS CORP 280 1595 TRANSPORT CT. JACKSONVILLE, FL 32218 ATTN: ACCOUNTS RECEIVABLE. THANK YOU** ***** ***** ** DUE TO VOLATILE INDUSTRY COSTS, PRICES ON FACILITY SERVICE ITEMS ** ** WILL BE ADJUSTED IN ACCORDANCE WITH OUR SERVICE AGREEMENT EFFECTIVE** ** JANUARY 15, 2013. WE APPRECIATE YOUR BUSINESS AND WANTED TO BE ** ** PROACTIVE IN COMMUNICATING THIS CHANGE TO YOU. YOU HAVE OUR ** ** COMMITMENT TO PROVIDE YOU WITH THE HIGHEST LEVEL OF SERVICE FOR ALL** ** OF YOUR UNIFORM AND FACILITY SERVICE NEEDS. THANK YOU ** ***** *****											50.70					
REVIEWED BY											SIGNATURE		INVOICE # 280549718		FINAL TOTAL	



ORIGINAL INVOICE

REMIT TO: CINTAS CORPORATION #280
P.O. BOX 630910
CINCINNATI, OH 45263-0910
904-741-4525

SHIP TO: NASSAU CTY ED ANIMAL CONT
86078 LICENSE RD
FERNANDINA BEACH, FL 32034-3772

D E2M4

INVOICE NO. 280609204

CONTRACT NO. ACCOUNT NO. STOP SEQ. DELIVERY CODE SOIL TKT CNT
03450 03450 4 E210000 R

INVOICE DATE 5/10/13

BILL TO: NASSAU COUNTY ANIMAL CONT
86078 LICENSE RD
FERNANDINA BEACH, FL 32034-3772

JOC ROUTE DAY CUST. NO. DEPARTMENT
250 64 1 03450

CUSTOMER P.O. NO.

TERMS DUE 7/10/13
EVEN BILLING

CONTACT: JOSEPH NOVELLO
904-491-7440

TAX CODE TAX EXEMPT

PAGE 1

JNE NO.	SOIL CNT	MIN CHG.	C	BB	ITEM DESCRIPTION OR EMPLOYEE NAME	EMP. NO.	ITEM NO.	QUANTITY INVENTORY	QUANTITY INVOICED	PRICE	INVOICE AMOUNT	T X
2					SERVICE CHARGE	1	104	1	1	25.400	25.40	N
<p>***** **FOR ALL CHARGE CUSTOMERS-FOR FASTER PROCESSING OF PAYMENT, PLEASE MAIL ALL CHECKS TO: CINTAS CORP 250 1595 TRANSPORT CT. JACKSONVILLE, FL 32218 ATTN: ACCOUNTS RECEIVABLE. THANK YOU** ***** DUE TO INDUSTRY COSTS, PRICES ON FACILITY SERVICE ITEMS WILL BE ADJUSTED IN ACCORDANCE WITH OUR SERVICE AGREEMENT EFFECTIVE JUNE 1, 2013. WE APPRECIATE YOUR BUSINESS AND WANTED TO BE PROACTIVE IN COMMUNICATING THIS CHANGE TO YOU. YOU HAVE OUR COMMITMENT TO PROVIDE YOU WITH THE HIGHEST LEVEL OF SERVICE FOR ALL OF YOUR UNIFORM AND FACILITY SERVICE NEEDS. THANK YOU *****</p>											27.00	
<p>INVOICE TOTAL</p>											55.28	
<p>040252a - 544000 # 55.25 6/11/12 (PK)</p>												
<p>P.O. Attached</p>												
<p>BILLING MASTER PAST DUE APRIL: 152.10 MARCH: 101.40 FEBRUARY+: 50.70</p>												



ORIGINAL INVOICE

REMIT TO: CINTAS CORPORATION #280
P.O. BOX 630910
CINCINNATI, OH 45263-0910
904-741-4525

SHIP TO: NASSAU CTY BD ANIMAL CONT
86078 LICENSE RD
FERNANDINA BEACH, FL 32034-3772

D E2M4

INVOICE NO.
280678605

CONTRACT NO. ACCOUNT NO. STOP SEQ DELIVERY CODE SOIL TKT CNT
06450 06450 6 E210000 R

INVOICE DATE
11/25/13

BILL TO: NASSAU COUNTY ANIMAL CONT
86078 LICENSE RD
FERNANDINA BEACH, FL 32034-3772

LOC ROUTE DAY CUST NO. DEPARTMENT
280 64 1 06450

CUSTOMER P.O. NO.

TERMS
DUE 12/10/13
EVEN BILLING

CONTACT: JOSEPH NOVELLO
904-491-7440

TAX CODE
TAX EXEMPT

PAGE 1

LINE NO.	SOIL CNT	MIN CHG.	C O	BB	ITEM DESCRIPTION OR EMPLOYEE NAME	EMP. NO.	ITEM NO.	QUANTITY INVENTORY	QUANTITY INVOICED	PRICE	INVOICE AMOUNT	T X
1					3X5 BROWN MAT	UF	84350	3	3	9.960	29.88	N
2					SERVICE CHARGE	F	106	1	1	25.400	25.40	N
<p>INVOICE TOTAL</p> <p>**FOR ALL CHARGE CUSTOMERS-FOR FASTER PROCESSING OF PAYMENT, PLEASE MAIL ALL CHECKS TO: CINTAS CORP 280 1595 TRANSPORT CT, JACKSONVILLE, FL 32218 ATTN: ACCOUNTS RECEIVABLE. THANK YOU**</p>											55.28	
<p>BILLING MASTER PAST DUE SEPTEMBER: .00 AUGUST: 121.48 JULY+: .00</p>												
REVIEWED BY					SIGNATURE					INVOICE # 280678605		FINAL TOTAL



ORIGINAL INVOICE

REMIT TO: CINTAS CORPORATION #280
P.O. BOX 630910
CINCINNATI, OH 45263-0910
904-741-4525

SHIP TO: MASSAU CTY BD ANIMAL CONT
86078 LICENSE RD
FERNANDINA BEACH, FL 32034-3772

D E2M4

INVOICE NO. 280690488

CONTRACT NO. ACCOUNT NO. STOP SEQ DELIVERY CODE SOIL TKT CNT
06450 06450 6 E210000 R

INVOICE DATE 12/23/13

BILL TO: MASSAU COUNTY ANIMAL CONT
86078 LICENSE RD
FERNANDINA BEACH, FL 32034-3772

LOC ROUTE DAY CUST NO. DEPARTMENT CUSTOMER P.O. NO.
280 64 1 06450

TERMS DUE 1/10/14
EVEN BILLING

CONTACT: JOSEPH NOVELLO
904-421-7440

TAX CODE
TAX EXEMPT

PAGE 1

LINE NO.	SOIL CNT	MIN CHG.	C O	BB	ITEM DESCRIPTION OR EMPLOYEE NAME	EMP. NO.	ITEM NO.	QUANTITY INVENTORY	QUANTITY INVOICED	PRICE	INVOICE AMOUNT	T X
1					3X5 BROWN MAT		84350	3	3	9.760	29.88	N
2					SERVICE CHARGE	1 K	106	1	1	28.580	28.58	N
FOR ALL CHARGE CUSTOMERS-FOR FASTER PROCESSING OF PAYMENT, PLEASE MAIL ALL CHECKS TO: CINTAS CORP 280 1595 TRANSPORT CT. JACKSONVILLE, FL 32218 ATTN: ACCOUNTS RECEIVABLE. THANK YOU												
INVOICE TOTAL											58.46	
BILLING MASTER FAST DUE OCTOBER: 110. SEPTEMBER: 00 AUGUST+: 121.48												
REVIEWED BY SIGNATURE											INVOICE # 280690488	FINAL TOTAL



ORIGINAL INVOICE

REMIT TO: CINTAS CORPORATION #280
P.O. BOX 630910
CINCINNATI, OH 45263-0910

SHIP TO: NASSAU CTY BD ANIMAL CONT
86078 LICENSE RD
FERNANDINA BEACH, FL 32034-3772

904-741-4525

D E2M2

INVOICE NO. 280696285
INVOICE DATE 1/06/14

CONTRACT NO. ACCOUNT NO. STOP SEQ DELIVERY CODE SOIL TKT CNT
06450 06450 7 E210000 R

BILL TO: NASSAU COUNTY ANIMAL CONT
86078 LICENSE RD
FERNANDINA BEACH, FL 32034-3772

LOC ROUTE DAY CUST NO. DEPARTMENT CUSTOMER P.O. NO.
280 64 1 06450

TERMS DUE 2/10/14
EVEN BILLING

CONTACT: JOSEPH NOVELLO
904-491-7440

TAX CODE
TAX EXEMPT

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2					SERVICE CHARGE	F	106	1	1	28.580	28.58	N
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INVOICE TOTAL											58.46	
BILLING MASTER PAST DUE NOVEMBER: 110.56 OCTOBER: 110.56 SEPTEMBER+ 121.48												
REVIEWED BY					SIGNATURE					INVOICE # 280696285		FINAL TOTAL